



# Annual Report - September 2007

## **Mission:**

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*Fellowship Housing Opportunities offers decent, affordable housing and quality behavioral health services that promote recovery from mental illness.*

## **Vision:**

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*We view our role in the system of care as providing a continuum of housing and services that support each individual's full participation in the community. We commit ourselves to using our resources efficiently to create and provide services that help consumers face the challenges of everyday living.*

## **Values:**

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*Fellowship Housing Opportunities holds the following beliefs about its purpose:*

- ☛ People can learn, develop their abilities and live personally satisfying lives.*
- ☛ Housing that is decent and affordable and services that are high quality and responsive to individual needs are foundations for mental health.*
- ☛ Our success depends on being accountable to our consumers, our funding sources, our service partners and the community.*
- ☛ We have a responsibility to use our expertise to inform and engage discussions and initiatives that promote housing options for all citizens*

## 2007 – Agency Highlights

**Board of Trustees:** The bulk of the goals of the 2005 Strategic Plan have been achieved:

- ☛ Clarify our human resource needs and realign positions and job duties to meet organizational growth
- ☛ Obtain medical support services to meet Fellowship House client's needs
- ☛ Conduct a cost analysis of program services to be used as a guide for program expansion decisions
- ☛ Limit Fellowship Housing's activities to the planned expansion
- ☛ Increase the Endowment to support operating expenses
- ☛ Maintain Fellowship Housing's capacity to identify/explore opportunities to develop new housing stock
- ☛ Continue to foster a positive relationship with Riverbend

**FY 2008 GOAL:** Engage in a new Strategic Planning process involving board, staff and community input.

The board welcomed **William Kahlan** in the spring of 2007. Bill is the owner of Nationwide Insurance in Concord and learned of Fellowship Housing through his association with the Rotary Club of Concord. Current members include:

***Violet Rounds, President***  
***Joan Gilmore, Secretary***  
***Michael Brown, Treasurer***  
***Laurie Samuelsen, Trustee***  
***Carol Nelson, Trustee***  
***Jean Barnes, Trustee***  
***Herbert Carpenter IV, Trustee***  
***William Kahlan, Trustee***

**FY 2008 GOAL:** To maintain or increase board involvement in Fellowship Housing.

**Finances:** Fellowship Housing continues to efficiently manage its operations and build its financial health. The annual auditing process yields an unqualified opinion with no management findings. Due to an influx of referrals to our Outreach Program and ongoing contributions to the development of the Pleasant Street Project, Fellowship Housing ended the year with surplus revenue.

At the end of FY 07, our ***Endowment Fund's*** value is **\$79,407**.

**FY 2008 GOALS:** Manage revenues and expenses effectively to deliver quality program services, retain staff, sustain structure and be mindful of the future. Conduct an ***Endowment Fund*** campaign aimed at significantly increasing this agency asset.

**Staff:** FY 07 was a fairly stable year with little staff turnover. A consultant was engaged on a few occasions to offer support and guidance in overall operations.

**FY 2008 Goal:** Ensure that program staff are trained in the use of electronic records and position the agency for the shift from the delivery of MIMs to Functional Support Services. Examine workloads in light of new projects and increasing service delivery.

**Programs:** Rehab of 36 Pleasant Street was completed after a short delay due to flood damage . . . Five staff moved into the building in March 2007 and a lease agreement was negotiated with Riverbend for the use of the lower level program space. Fellowship House renovations (including a sprinkler system) were completed and the two additional beds were licensed by DHHS.

**FY 2008 Goal:** Focus on communication, systems improvement and "settling in" throughout Fellowship Housing.